



## MEMORANDUM

### NORTHWEST PORTLAND AREA INDIAN HEALTH BOARD

Burns-Paiute Tribe  
Chchalais Tribe  
Coeur d' Alene Tribe  
Colville Tribe  
Coos, Suislaw &  
Lower Umpqua Tribe  
Coquille Tribe  
Cow Creek Tribe  
Cowlitz Tribe  
Grand Ronde Tribe  
Hoh Tribe  
Jamestown S'Klallam Tribe  
Kalispel Tribe  
Klamath Tribe  
Kootenai Tribe  
Lower Elwha Tribe  
Lummi Tribe  
Makah Tribe  
Muckleshoot Tribe  
Nez Perce Tribe  
Nisqually Tribe  
Nooksack Tribe  
NW Band of Shoshone Tribe  
Port Gamble S'Klallam Tribe  
Puyallup Tribe  
Quileute Tribe  
Quinault Tribe  
Samish Indian Nation  
Sauk-Suiattle Tribe  
Shoalwater Bay Tribe  
Shoshone-Bannock Tribe  
Siletz Tribe  
Skokomish Tribe  
Snoqualmie Tribe  
Spokane Tribe  
Squaxin Island Tribe  
Stillaguamish Tribe  
Suquamish Tribe  
Swinomish Tribe  
Tulalip Tribe  
Umatilla Tribe  
Upper Skagit Tribe  
Warm Springs Tribe  
Yakama Nation

2121 SW Broadway  
Suite 300  
Portland, OR 97201  
(503) 228-4185  
(503) 228-8182 FAX  
www.npaihb.org

**DATE:** January 19, 2012  
**TO:** Tribal Leaders, Health Directors and Board Delegates  
**FROM:** Jim Roberts, Policy Analyst  
**SUBJECT:** Contract Support Cost Workgroup

Please find attached information announcing the IHS Director's selection of Portland Area representatives to serve on the IHS Contract Support Costs (CSC) Workgroup. The purpose of the CSC Workgroup is to provide the Director with recommendations on CSC issues.

The Portland representatives will be Andy Joseph, Jr., NPAIHB Chair and Tribal Council member, from Colville Tribes; and Fawn Sharp, President, Quinault Nation and also for the Affiliated Tribes of Northwest Indians.

The Director's letter explains that the Office of Direct Service and Contracting Tribes will have the primary responsibility to coordinate and staff the CSC Workgroup. The first CSC Workgroup meeting will be held on January 31 and February 1, 2012. The meeting will be held at the Hilton Rockville Hotel & Executive Meeting Center located at 1750 Rockville Pike, in Rockville, MD. Please see attached items for additional details.

The IHS Director explains in her letter that the meeting will be conducted in accordance with the Federal Advisory Committee Act (FACA) and that discussion and recommendations will come only from workgroup members. This means that technical representatives to Tribal leaders will not be allowed to participate. The letter explains that the meeting is open to others to attend and observe.

If you have concerns that you would like to relay to our Portland Area representatives, please let me know and I will provide to Andy and Fawn. If you have questions about the meeting, please contact the Office of Direct Service and Contracting Tribes at (301) 443-1104.

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JAN 6 2012

Indian Health Service  
Rockville, MD 20852

Mr. Andrew Joseph, Jr.  
Colville Business Council & Human Services Committee Chair  
Confederate Tribes of the Colville  
P.O. Box 150  
Nespelem, WA 99155

Dear Mr. Joseph:

I am writing to inform you of your selection as a member of the Indian Health Service (IHS) Contract Support Costs (CSC) Workgroup. The CSC Workgroup is comprised of two (2) Tribal Governmental representatives from each IHS Area. The primary purpose of the CSC Workgroup is to work with the IHS to review, evaluate, and make recommendations on whether to change and/or improve the 2007 CSC Policy. The members of the CSC Workgroup are a mix of Tribal elected officials, Tribal staff, and technical experts, all nominated as Tribal Governmental representatives.

On April 6, 2007, the IHS Director signed the current CSC policy, establishing it as a permanent chapter within the *IHS Manual* (Chapter 3, TN-2007-05), with a plan to monitor and review implementation over 3 years.

The Office of Direct Service and Contracting Tribes (ODSCT) will have the primary responsibility to coordinate and staff the CSC Workgroup. The IHS will pay travel for workgroup members to official meetings. Please work with your respective Area Directors to coordinate travel. The first meeting will be held on January 31 and February 1, 2012, in Rockville, Maryland. The logistics and the agenda of the meeting will be forthcoming. Please save the date.

In accordance with the Federal Advisory Committee Act (FACA), the discussions and recommendations will come from the workgroup members; while others are allowed to attend and observe, the meeting is between the Federal Government and the advisory group members.

If you have any questions concerning this workgroup member selection, or this meeting, please contact your respective Area Director, or Ms. Roselyn Tso, Acting Director, ODSCT, at (301) 443-1104.

I look forward to working with you on this important evaluation and thank you in advance for your time and assistance on this critical matter.

Sincerely,

A handwritten signature in cursive script that reads "Yvette Roubideaux".

Yvette Roubideaux, M.D., M.P.H.  
Director

cc: Mr. Dean M. Seyler, Director, Portland Area IHS



JAN 6 2012

Indian Health Service  
Rockville, MD 20852

Ms. Fawn Sharp  
President – Quinalt Indian Nation  
P.O. Box 189  
Taholah, WA 98587

Dear President Sharp:

I am writing to inform you of your selection as a member of the Indian Health Service (IHS) Contract Support Costs (CSC) Workgroup. The CSC Workgroup is comprised of two (2) Tribal Governmental representatives from each IHS Area. The primary purpose of the CSC Workgroup is to work with the IHS to review, evaluate, and make recommendations on whether to change and/or improve the 2007 CSC Policy. The members of the CSC Workgroup are a mix of Tribal elected officials, Tribal staff, and technical experts, all nominated as Tribal Governmental representatives.

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I look forward to working with you on this important evaluation and thank you in advance for your time and assistance on this critical matter.

Sincerely,

A handwritten signature in cursive script that reads "Yvette Roubideaux".

Yvette Roubideaux, M.D., M.P.H.  
Director

cc: Mr. Dean M. Seyler, Director, Portland Area IHS



**INDIAN HEALTH SERVICE CONTRACT SUPPORT COSTS  
WORKGROUP MEETING**

Hilton Washington DC/Rockville  
Hotel & Executive Meeting Center  
Rockville, MD 20852

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**Meeting Location & Information**

**DATE:** Tuesday and Wednesday, January 31 – February 1, 2012

**TIME:** 8:30 AM – 5:00 PM

**PLACE:** Hilton Washington DC/Rockville  
Hotel & Executive Meeting Center  
1750 Rockville Pike  
Rockville, MD 20852  
301-468-1100

**ROOM:** PLAZA II

**TRAVEL & LODGING:**

IHS will support travel cost for each CSC workgroup member. Please work with your respective Area Director to coordinate travel. Government Per Diem rates for Rockville, Maryland are:

- Lodging \$183.00 & M&IE \$71.00

**HOTEL:**

All attendees are responsible for making their own hotel reservations. A limited block of rooms have been reserved at the Hilton Washington DC/Rockville Hotel & Executive Meeting Center.

**1-800-HILTONS or 301-468-1100; Group Code: CSC or IHS CSC Workgroup Meeting;**  
this rate will be honored until **January 24<sup>th</sup>**.

If you have any questions concerning this meeting, please contact your respective Area Director, or Ms. Roselyn Tso, Acting Director, ODSCT, at (301) 443-1104 or [Roselyn.Tso@IHS.gov](mailto:Roselyn.Tso@IHS.gov).